

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION

Notification of Rights under FERPA

Dear Parents/Students:

Under the Family Education Rights and Privacy Act (FERPA) of 1974, a school corporation may provide requested information “on enrolled students from various associations, alumni groups, proprietary and/or trade schools, etc.” without securing “the prior written consent of the parent/student provided the local school corporation has previously provided parent/student with the required annual notice regarding directory information.” The school routinely prepares and publishes lists of student names for such purposes as honor roll, class rosters, athletic eligibility rosters, team rosters, special program lists, etc. This policy will continue this year, but if you or your parents prefer that your name not appear on any or all of these lists, a note requesting omission should be directed to the principal.

FERPA and its regulations and the School Board of Trustees defines the following information as directory information:

A student's

- Name;
- Address;
- Telephone number;
- Date and place of birth;
- E-mail address;
- Photograph;
- Major field of study;
- Grade level;
- Participation in officially recognized activities and sports;
- Height and weight, if a member of an athletic team;
- Dates of attendance;
- Type of diploma awarded;
- Awards received;
- Honor rolls; and
- Scholarships.

For a full description of the general information and rights of parents/guardians related to FERPA, please visit <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/parents.html>. Additionally, a copy of Board Policy 8330 - Student Records can be made available to parents/guardians upon request by contacting central office at 765-746-1602.